

West Melbourne-Brevard County
Joint Community
Redevelopment Agency

Chairman, Hal J. Rose
Vice Chairman, Kristine Isnardi
Pat Bentley
Daniel Batcheldor
John Dittmore
Adam Gaffney
Barbara A. Smith
Andrea Young



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West Melbourne/Brevard County Joint
Community Redevelopment Agency

Agenda

December 18, 2018, 6:00 p.m.
City Council Chamber

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE AND MOMENT OF SILENT MEDITATION**
3. **ROLL CALL**
4. **SELECTION OF CHAIRMAN AND VICE CHAIRMAN FOR 2019***
5. **APPROVAL OF AUGUST 21, 2018 MINUTES**
6. **ADVERTISEMENT OF 2019 MEETING SCHEDULE**

Recommendation: Approve Resolution No. 2018-03 setting the 2019 meeting schedule for the Community Redevelopment Agency.
7. **PUBLIC COMMENTS**
8. **ADJOURNMENT**

All persons wishing to be heard should appear in person at these hearings or send written comments to the City Clerk. All persons and parties are hereby advised that if they should decide to appeal any decision made by the City with respect to any matter considered at the public meeting or hearing described in this notice, they will need a record of the proceedings, and for such purpose, said person or party may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based (Chapter 286, Florida Statutes). In compliance with American with Disabilities Act (ADA), anyone who needs a special accommodation for this meeting should contact the City's ADA coordinator at 837-7774 at least 48 hours in advance of this meeting.

* THERE ARE NO ATTACHMENTS OR BACKGROUND INFORMATION ON THESE ITEMS.



West Melbourne/Brevard County Joint
Community Redevelopment Agency

Minutes

August 21, 2018

1. CALL TO ORDER

Chairman Hal Rose called the meeting to order at 6:00 p.m.

2. PLEDGE OF ALLEGIANCE AND MOMENT OF SILENT MEDITATION

Chairman Rose led the Pledge of Allegiance followed by a moment of silent meditation.

3. ROLL CALL

Present: Chairman Hal Rose, Board Members Pat Bentley, John Dittmore, Adam Gaffney, Bill Mettrick, Barbara A. Smith, and Andrea Young.

Board Member Young moved to excuse Vice Chairman Kristine Isnardi. Board Member Mettrick seconded motion, which passed 7-0.

Also present: City Manager Scott Morgan, City Attorney Morris Richardson, Finance Director Margi Starkey, Planning Director Christy Fischer, Information Technology Director Tom Bradford, and City Clerk Cynthia Hanscom.

4. APPROVAL OF MAY 15, 2018 MINUTES

Board Member Mettrick moved to approve the minutes of May 15, 2018, as written. Board Member Gaffney seconded the motion, which passed with a 7-0 vote.

5. ACTION ITEMS

Joint West Melbourne-Brevard County Community Redevelopment Agency Budget. City Manager Morgan presented a resolution to adopt the 2018-2019 budget. The budget only included three components: \$100,000 loan repayment, the special district filing with State of Florida; and membership with state association.

Chairman Rose asked the percent of funds previously designated to the CRA that would be spent by the County for roads within the City of West Melbourne. City Manager Morgan reminded the other Members that the contribution from the County had been reduced by agreement with the amounts diverted to County roads that were within the City. He added that amount would not be known until December.

Board Member Young moved to adopt Resolution No. 2018-02 approving the Joint CRA budget for fiscal year 2018-2019. Board Member Gaffney seconded the motion, which passed 7-0.

6. PUBLIC COMMENTS

There were no comments from members of the public.

7. ADJOURNMENT

Chairman Rose adjourned the meeting at 6:04 p.m. The next meeting was scheduled for Tuesday, December 18, 2018.

Hal J. Rose, Chairman

Cynthia Hanscom, City Clerk



CRA AGENDA ITEM

December 18, 2018, 6:00 p.m.

Approved for Submittal By:

Scott Morgan

Scott Morgan, Registered Agent

To Be Presented By:

Christy Fischer

Christy Fischer, Planning Director

To: Chair Hal Rose and West Melbourne/Brevard County
Joint Community Redevelopment Agency Board of Directors

Through: Scott Morgan, City Manager

From: Christy Fischer, Planning Director

Date: December 18, 2018

SUBJECT

West Melbourne/Brevard County Community Redevelopment Agency 2019 meeting schedule.

RECOMMENDATION

The Planning and Economic Development Department recommends that the CRA make the following motion:

Approve Resolution No. 2018-03 setting the 2019 schedule of at least four meetings:

March 5, 2019 – 6:00 p.m.

May 21, 2019 – 6:00 p.m.

August 20, 2019 – 6:00 p.m.

December 17, 2019 – 6:00 p.m.

FISCAL IMPACT

The CRA is required by Florida Statutes to annually advertise its schedule of meetings. The advertisement is budgeted in the City Clerk's department.

DISCUSSION and BACKGROUND

Community Redevelopment Agency Annual Schedule

Every community redevelopment agency in Florida is required to provide advance notice of its upcoming meetings. Based on the manner in which the City of Melbourne and a few other cities advertise their yearly schedule of CRA meetings, staff has prepared the proposed 2019 schedule in advance. If the joint CRA approves the dates, then staff will prepare the advertisement for the "Florida Today" newspaper. The listing of 2019 dates will be placed on the City's CRA web page.

Recommendation:

City staff is recommending that the West Melbourne/Brevard County Community Redevelopment Agency approve the four meetings for 2019.

ATTACHMENT

1. Resolution No. 2018-03.

RESOLUTION 2018-03

A RESOLUTION OF THE JOINT WEST MELBOURNE-BREVARD COUNTY COMMUNITY REDEVELOPMENT AGENCY SETTING THE MEETING SCHEDULE FOR THE CRA FOR THE CALENDAR YEAR 2019.

WHEREAS, the Community Redevelopment Agency is required by Section 189.015, Florida Statutes to annually advertise its schedule of meetings, and

WHEREAS, the Community Redevelopment Agency recognizes the need to establish a meeting schedule for the calendar year 2019 to conduct on no less than a quarterly basis at such times and places as it prescribes, and

WHEREAS, the Community Redevelopment Agency establishes a meeting schedule for the calendar year 2019.

NOW, THEREFORE, BE IT RESOLVED by the Joint West Melbourne-Brevard County Community Redevelopment Agency that:

Section 1. The Joint West Melbourne-Brevard County Community Redevelopment Agency establishes a regular meeting schedule for 2019 on the following dates and times (except where conflicts occur):

Day	Date	Time
Tuesday	March 5	6:00 p.m.
Tuesday	May 21	6:00 p.m.
Tuesday	August 20	6:00 p.m.
Tuesday	December 17	6:00 p.m.

Section 2. This resolution does not affect the ability to schedule special meetings of the Community Redevelopment Agency or to reschedule or cancel regular meetings of Community Redevelopment Agency throughout the year.

Section 3. This Resolution shall take effect January 1, 2019.


PASSED AND ADOPTED this 18th day of December 2018.

Hal J. Rose, Chair

ATTEST:

Cynthia S. Hanscom, City Clerk

Approved as to form and content:



Morris Richardson, City Attorney