

MAYOR  
Hal J. Rose

DEPUTY MAYOR  
John Dittmore

COUNCIL MEMBERS  
Daniel Batchelder  
Pat Bentley  
Adam Gaffney  
Barbara A. Smith  
Andrea Young



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## CITY COUNCIL WORKSHOP

For full agenda packet,  
click this box

### AGENDA

April 21, 2020, at 5:30 p.m.  
City Council Chambers  
and via Communications Media Technology\*

\*See notice regarding communications media technology and public participation  
on page 4 of the Regular City Council Agenda

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE AND MOMENT OF SILENT MEDITATION**
3. **ROLL CALL**
4. **BUDGET WORKSHOP – DISCUSSION OF STRATEGIC CITY COUNCIL PRIORITIES**

Recommendation: Discuss and start to refine a finite listing of potential City Council strategic priorities such that individual projects and programs may be considered for inclusion in the proposed Fiscal Year 2020-2021 budget, and set a Council workshop for 5:30 p.m. on Tuesday, May 5, 2020, to further refine the Council's strategic priorities.

5. **RECESS**

*Council will recess the workshop and reconvene to the Regular City Council meeting at approximately 6:30 p.m.*

## CITY COUNCIL REGULAR MEETING

### AGENDA

April 21, 2020, at 6:30 p.m.  
City Council Chambers  
and via Communications Media Technology\*

\*See notice regarding communications media technology and public participation on page 4 of the Regular City Council Agenda.

**6. CALL TO ORDER**

**7. PLEDGE OF ALLEGIANCE AND MOMENT OF SILENT MEDITATION**

**8. ROLL CALL**

**9. PUBLIC HEARING**

- A. Vacate an Unpaved Portion of Espanola Way on the West Side of Carolina Street. (Continued from City Council Meeting of September 17, 2019)

Recommendation: Conduct a public hearing and determine whether to approve or deny Resolution 2020-06 vacating a 50' x 134' unpaved portion of Espanola Way on the west side of Carolina Street and, if approved, to retain a 30' by 30' easement for possible future use as a City water well.

**10. PUBLIC FORUM**

Comments will be limited to three (3) minutes per person. Public Forum will be limited to thirty (30) minutes.

**11. CONSENT AGENDA**

- A. Approve the City Council meeting minutes for Tuesday, March 3, 2020.
- B. Approve and authorize the Mayor to execute, FEMA Contract #H03221 providing \$129,615 toward the purchase of two portable lift station generators.
- C. Approve the Quit Claim Deed for the Durham Drive Improvements.

**12. ACTION AGENDA**

A. Parks Maintenance Building Expansion and Renovation

Recommendation: Award the bid for the Parks Maintenance Building Expansion Project to Doug Wilson Enterprises, Inc., in the amount of \$332,275 and authorize the City Manager to execute a contract.

B. Selection of Engineering Firms for Design of City Public Works Projects

Recommendation: Select the top five ranked firms to act as a resource roster for professional project civil engineering services to include: Infrastructure Solution Services; Hazen and Sawyer; DRMP; Bowman Consulting; and Chen Moore and Associates.

C. Fellwood Estates 8-inch Water Line Extension

Recommendation: Award a contract to Young's Communication Co., Inc., in the amount of \$83,056 for the extension of a water line in Fell Road and Fellwood Estates and authorize the City Manager to execute a contract.

**13. CITY COUNCIL REPORTS**

Council Member Barbara Smith  
Council Member Daniel Batcheldor  
Council Member Adam Gaffney  
Deputy Mayor John Dittmore  
Council Member Pat Bentley  
Council Member Andrea Young  
Mayor Hal Rose

**14. ADJOURNMENT – TIME CERTAIN NOT LATER THAN 10:30 P.M.**

NOTICE REGARDING COMMUNICATIONS MEDIA TECHNOLOGY  
AND PUBLIC PARTICIPATION

NOTICE IS HEREBY GIVEN that the West Melbourne City Council will hold a workshop at 5:30 p.m. on Tuesday, April 21, 2020, to be followed by a regular meeting at 6:30 p.m. (collectively, the “meeting”), to which all persons are invited. The meeting will be conducted in City Council Chambers at the Veterans Memorial Complex, 2285 Minton Road, West Melbourne, Florida 32904, and by means of communications media technology. The meeting will be broadcast live and on demand for members of the public to view on the City’s YouTube channel, which may be reached via links on the City’s website ([www.westmelbourne.org](http://www.westmelbourne.org)), or by entering the following address in your web browser: [https://www.youtube.com/channel/UC0rw9-ZqduSTcs6uBNU7\\_ag](https://www.youtube.com/channel/UC0rw9-ZqduSTcs6uBNU7_ag). Notes on viewing the live stream may be found on the page immediately following this notice.

PLEASE NOTE: Pursuant to Governor DeSantis’ Executive Order Number 20-69, issued on March 20, 2020, and section 120.54, Florida Statutes, local government bodies may utilize communications media technology, such as telephonic and video conferencing, for local government body meetings. In order to accommodate as many members of the public as possible, and in keeping with Centers for Disease Control social distancing guidelines, some members of the City Council will participate in the meeting via communications media technology.

Pursuant to Governor DeSantis’ Executive Order Number 20-91, issued on April 1, 2020, and Centers for Disease Control social distancing guidelines, attendance in the City Council Chambers will be limited to ten (10) people. Up to ten (10) additional people will be accommodated in an adjacent overflow room in which the meeting will be broadcast live. Should members of the public seated in the overflow room wish to be heard, they will be invited into the City Council Chambers for the purpose of speaking at the appropriate time.

Anyone who wishes to provide public input without personally appearing at the meeting may do so by sending an email to [citycouncil@westmelbourne.org](mailto:citycouncil@westmelbourne.org). All emails must be received prior to 4:00 p.m. on Tuesday, April 21, 2020. All emails will be provided to the Mayor and each of the City Council Members. Should you wish to have your comment read aloud by City staff at the meeting, please indicate that in your email. The reading of public comments received by email will be limited to three (3) minutes.

You may also request to appear at the meeting by telephone. To do so, please contact the City Clerk, Cynthia Hanscom, at [chanscom@westmelbourne.org](mailto:chanscom@westmelbourne.org) or by telephone at (321) 837-7774. All requests to appear telephonically must be received prior to 4:00 p.m. on Tuesday, April 21, 2020. Provide your name, address, and a telephone number at which you may be reached during the meeting. You must indicate the specific agenda item on which you wish to be heard (for example, Item 10. Public Forum, if you wish to make a general public comment). You will be called at the number you provide during the public comment portion of the item on which you wish to speak. We will make only one attempt to call you. You are responsible for insuring that your telephone line is open, and that you answer the call when it is made. For best results, please follow the live broadcast of the meeting on the City’s YouTube channel.

All persons and parties are hereby advised that if they should decide to appeal any decision made by the City with respect to any matter considered at the public meeting or hearing described in this notice, they will need a record of the proceedings, and for such purpose, said person or party may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based (Chapter 286, Florida Statutes). In compliance with the American with Disabilities Act (ADA), anyone who needs a special accommodation for this meeting should contact the City’s ADA coordinator at 837-7774 at least 48 hours in advance of this meeting.

The live stream will be located in the first position, but will not appear until streaming has begun. The **Live Now** indicator helps to identify which item to select.

### Please Note

Creating a YouTube account and signing in is optional, but is not required.

The screenshot displays the YouTube channel for the City of West Melbourne. At the top, the YouTube logo and search bar are visible. The channel name 'City of West Melbourne' is prominently displayed, along with a 'Subscribe' button and a subscriber count of 17. Below this, the 'Uploads' section features four video thumbnails. The first thumbnail, 'City Council Meeting Live Stream', is highlighted with a red 'LIVE NOW' indicator. The other three thumbnails represent past regular city council meetings from February 21, 2017, February 7, 2017, and January 17, 2017. The page footer includes the YouTube logo, language and content location settings, and various utility buttons like 'History' and 'Help'.