

MAYOR
Hal J. Rose

DEPUTY MAYOR
John Dittmore

COUNCIL MEMBERS
Daniel Batchelder
Pat Bentley
Adam Gaffney
Barbara A. Smith
Andrea Young



CITY HALL
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West Melbourne, FL 32904
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CITY COUNCIL WORKSHOP

AGENDA

For full agenda packet,
click this box

June 2, 2020, at 5:30 p.m.
City Council Chambers
and via Communications Media Technology*

*See notice regarding communications media technology and public participation
on page 3 and 4 of the Regular City Council Agenda

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE AND MOMENT OF SILENT MEDITATION**
3. **ROLL CALL**
4. **BUDGET WORKSHOP – PROPOSED CAPITAL IMPROVEMENT AND MAJOR MAINTENANCE PROJECTS**

Recommendation: Discuss proposed capital improvement and major maintenance projects for possible inclusion in the preliminary budget for fiscal year 2020-2021.

5. **RECESS**

Council will recess the workshop and reconvene to the Regular City Council meeting at approximately 6:30 p.m.

CITY COUNCIL REGULAR MEETING

AGENDA

June 2, 2020, at 6:30 p.m.
City Council Chambers
and via Communications Media Technology*

- 6. CALL TO ORDER**
- 7. PLEDGE OF ALLEGIANCE AND MOMENT OF SILENT MEDITATION**
- 8. ROLL CALL**
- 9. PRESENTATIONS/PROCLAMATIONS/INTRODUCTIONS**
 - A. Introduction of New Employees *

Police Chief Rick Wiley will introduce new Police Records Technician Wyn Grice, who started with the City on May 22, 2020, and Building Official Tom Forbes will introduce Deputy Building Official Rick Foye, who started with the City on June 1, 2020.
- 10. PUBLIC HEARINGS**
 - A. City Charter Amendments Recommended by Charter Review Committee

Recommendation: Hold a public hearing on the second reading of proposed Ordinance No. 2020-02 relating to City Charter amendments recommended by the Charter Review Committee, as modified by City Council direction at first reading, and decide whether all, some, or none of the remaining amendments are to be submitted to the electors of West Melbourne at a referendum election to be held concurrent with the general election on Tuesday, November 3, 2020.
 - B. Pilot Program for Food Trucks

Recommendation: Hold a public hearing on first reading of Ordinance No. 2020-01 for a pilot program for food trucks to operate year round and not just at special events.
- 11. PUBLIC FORUM**

Comments will be limited to three (3) minutes per person. Public Forum will be limited to thirty (30) minutes.

12. CONSENT AGENDA

- A. Approve the City Council meeting minutes for Tuesday, May 19, 2020.

13. ACTION AGENDA

- A. Security Improvements at the Ray Bullard Water Reclamation Facility

Recommendation: Authorize the City Manager to enter into an agreement with ArtemisIT for the installation of security improvements at the Ray Bullard Water Reclamation Facility, to include electronic access control, gate intercom and video surveillance system expansion.

- B. Contract Building Inspections for the Ascend at Hammock Landings Apartments

Recommendation: Approve the contract with Universal Engineering Sciences, LLC to conduct building inspections for the apartment complex known as Ascend at Hammock Landings.

14. CITY COUNCIL REPORTS *

Deputy Mayor John Dittmore
Council Member Pat Bentley
Council Member Andrea Young
Council Member Barbara Smith
Council Member Daniel Batchelder
Council Member Adam Gaffney
Mayor Hal Rose

15. ADJOURNMENT – TIME CERTAIN NOT LATER THAN 10:30 P.M.

NOTICE REGARDING COMMUNICATIONS MEDIA TECHNOLOGY
AND PUBLIC PARTICIPATION

NOTICE IS HEREBY GIVEN that the West Melbourne City Council will hold a workshop at 5:30 p.m. and a regular meeting at 6:30 p.m., to which all persons are invited. The meeting will be conducted in City Council Chambers at the Veterans Memorial Complex, 2285 Minton Road, West Melbourne, Florida 32904, and by means of communications media technology. The meeting will be broadcast live and on demand for members of the public to view on the City's YouTube channel, which may be reached via links on the City's website (www.westmelbourne.org), or by entering the following address in your web browser: https://www.youtube.com/channel/UC0rw9-ZqduSTcs6uBNU7_ag. Notes on viewing the live stream may be found on the page immediately following this notice.

PLEASE NOTE: Pursuant to Governor DeSantis' Executive Order Number 20-69, issued on March 20, 2020, and section 120.54, Florida Statutes, local government bodies may utilize communications media

technology, such as telephonic and video conferencing, for local government body meetings. In order to accommodate as many members of the public as possible, and in keeping with Centers for Disease Control social distancing guidelines, some members of the City Council will participate in the meeting via communications media technology.

Pursuant to the United States Center for Disease Control social distancing guidelines, the City Council Chambers will be set up to insure six feet of physical separation between participants. Additional people will be accommodated respecting social distances in an adjacent overflow room in which the meeting will be broadcast live. Should members of the public seated in the overflow room wish to be heard, they will be invited into the City Council Chambers for the purpose of speaking at the appropriate time.

Anyone who wishes to provide public input without personally appearing at the meeting may do so by sending an email to citycouncil@westmelbourne.org. All emails must be received prior to 4:00 p.m. on Tuesday, June 2, 2020. All emails will be provided to the Mayor and each of the City Council Members. Should you wish to have your comment read aloud by City staff at the meeting, please indicate that in your email. The reading of public comments received by email will be limited to three (3) minutes.

You may also request to appear at the meeting by telephone. To do so, please contact the City Clerk, Cynthia Hanscom, at chanscom@westmelbourne.org or by telephone at (321) 837-7774. All requests to appear telephonically must be received prior to 4:00 p.m. on Tuesday, June 2, 2020. Provide your name, address, and a telephone number at which you may be reached during the meeting. You must indicate the specific agenda item on which you wish to be heard (for example, Item 11. Public Forum, if you wish to make a general public comment). You will be called at the number you provide during the public comment portion of the item on which you wish to speak. We will make only one attempt to call you. You are responsible for insuring that your telephone line is open, and that you answer the call when it is made. For best results, please follow the live broadcast of the meeting on the City's YouTube channel.

All persons and parties are hereby advised that if they should decide to appeal any decision made by the City with respect to any matter considered at the public meeting or hearing described in this notice, they will need a record of the proceedings, and for such purpose, said person or party may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based (Chapter 286, Florida Statutes). In compliance with the American with Disabilities Act (ADA), anyone who needs a special accommodation for this meeting should contact the City's ADA coordinator at 837-7774 at least 48 hours in advance of this meeting.