

**CITY OF WEST MELBOURNE
POLICE OFFICERS' RETIREMENT BOARD
QUARTERLY MEETING AGENDA**

Virtual Meeting via Communications Media Technology

Wednesday, October 28, 2020

9:00 a.m.

Pat Bentley Trustee	Harvey Whitney Trustee	James Parsons Trustee	Scott Morgan Chairman	Jennifer Curran Secretary
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Disability Information: In accordance with the Americans with Disabilities Act (ADA) and F.S.S. 286.26, persons with disabilities needing special accommodation to participate in this meeting should contact the City's ADA coordinator at 321-837-7774 in advance of the meeting.

Appeal Notice: If a person decides to appeal any decision made by the Board with respect to any matter considered at such meeting or hearing, that person will need to ensure that a verbatim record of the proceedings is made which record includes the testimony and evidence upon which appeal is to be based.

Pursuant to Executive Order 20-69, signed by Governor DeSantis on March 20, 2020, extended by Executive Order 20-246 on September 30, 2020 and in accordance with F.S. 120.54(5)(b)2, notice of use of communications media technology for public participation and availability at this quarterly meeting is hereby provided.

Any member of the public wishing to appear at the virtual meeting should refer to the attached notice regarding communications media technology and public participation.

1. CALL TO ORDER

2. DETERMINATION OF A QUORUM

3. APPROVAL OF MINUTES

- A. Approve the minutes of quarterly meeting July 29, 2020

4. OFFICER AND TRUSTEE REPORTS

5. PROCESSED DISBURSEMENTS/DEPOSITS

- A. Approve plan expenditures and acknowledge receipt of contributions for the final fiscal quarter of 2019/2020

6. CONSULTANT REPORTS

- A. Kerry Richardville – AndCo Consulting (Investment Consultant)
- Performance Report for quarter ended September 30, 2020
 - Status report on pending investment to the Brookfield Super-Core Infrastructure Fund
- C. Pedro Herrera – Sugarman & Susskind (Attorney)
- D. Karan Rounsavall, Plan Administrator
- Renewal of fiduciary liability insurance with U.S. Specialty Insurance Company

7. OLD BUSINESS

8. NEW BUSINESS

- A. Establish quarterly meeting dates for 2021 (Wednesdays at 9:00 a.m. on January 27, 2021, April 28, 2021, July 28, 2021, and October 27, 2021)
- B. Acknowledge receipt of detailed accounting report for Fiscal Year 2019/2020

9. PUBLIC COMMENT

10. ADJOURNMENT

**NOTICE REGARDING COMMUNICATIONS MEDIA TECHNOLOGY
AND PUBLIC PARTICIPATION**

NOTICE IS HEREBY GIVEN that the West Melbourne Police Officers' Retirement Board will hold its quarterly meeting on **Wednesday, October 28, 2020 at 9:00 a.m.** to which all persons are invited. The meeting will be conducted virtually using **Zoom**.

To participate in the quarterly meeting, you have the following options:

1. **Watch the meeting via Zoom and not participate:**

You may watch the meeting by providing Plan Administrator Karan Rounsavall a written request for the *Zoom* meeting link and information to join no later than 4:00 p.m. on Tuesday, October 27, 2020 at rounsavall@earthlink.net. Once the written request is received, the meeting instructions will be provided to you via email.

2. **Watch the meeting in Zoom and provide public comment prior to the meeting:**

You may watch the meeting as mentioned above, and also provide written comments by emailing Plan Administrator Karan Rounsavall no later than 4:00 p.m. on Tuesday, October 27, 2020 at rounsavall@earthlink.net. Please include your full name and comments by the deadline and your comments will be read into the record. Once the written request is received, the meeting instructions will be provided to you via email.

3. **Call in telephonically to the meeting (i.e. internet/Zoom not required):**

You may call into the meeting via telephone by providing Plan Administrator Karan Rounsavall either a written request for the *Zoom* meeting telephone call-in number and information to join no later than 4:00 p.m. on Tuesday, October 27, 2020 at rounsavall@earthlink.net. If you do not have access to the internet/email you may call 321-537-6007 no later than 4:00 p.m. on Tuesday, October 27, 2020 to request the telephone call-in number and information to join. Once the request is received, the meeting instructions will be provided to you via email or telephonically.

4. **Appear at the meeting by telephone:**

You may also request to appear at the meeting by telephone. To do so, please contact Plan Administrator Karan Rounsavall at rounsavall@earthlink.net or by telephone at 321-537-6007. All requests to appear telephonically must be received no later than 4:00 p.m. on Tuesday, October 27, 2020. Provide your name, address, and a telephone number at which you may be reached during the meeting. You will be called at the number you provide during the public comment portion of the agenda. We will make only one attempt to call you. You are responsible for insuring that your telephone line is open, and that you answer the call when it is made.