

MAYOR  
Hal J. Rose

DEPUTY MAYOR  
John Dittmore

COUNCIL MEMBERS  
Daniel Batcheldor  
Pat Bentley  
Adam Gaffney  
Barbara A. Smith  
Andrea Young



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## CITY COUNCIL REGULAR MEETING

### AGENDA

For full agenda packet,  
click this box

November 24, 2020, at 6:30 p.m.  
City Council Chamber  
and via Communications Media Technology\*

\*See notice regarding communications media technology and public participation  
on page 5 of the Agenda

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE AND MOMENT OF SILENT MEDITATION**
- 3. ROLL CALL**
- 4. APPROVAL OF REMOTE ATTENDANCE \***

Recommendation: As per Council's Meeting Rules and Order, Council is asked to approve the remote participation by City Council Member(s).

- 5. APPROVAL OF MINUTES**

Recommendation: Approve the minutes for the Regular City Council Meeting of October 20, 2020.

- 6. APPROVAL OF CERTIFICATION OF RESULTS FOR NOVEMBER 3, 2020, ELECTION**

Recommendation: Adopt Resolution No. 2020-29 approving the certified results from the November 3, 2020, election.

- 7. PRESENTATION \***

A special presentation will be made to Adam Gaffney and Barbara Smith to express appreciation for their service to the City.

**8. SWEARING IN OF NEWLY ELECTED COUNCIL MEMBERS**

City Clerk Cynthia Hanscom will perform the Oath of Office for newly elected/re-elected Council Members and Mayor.

**9. ROLL CALL OF NEWLY ELECTED COUNCIL\***

**10. SELECTION OF DEPUTY MAYOR**

Recommendation: The City Council is requested to appoint one of its members to serve as Deputy Mayor for a one-year term.

***Council will take a short recess to arrange the Council dais and seat the newly elected officials.***

**11. PRESENTATIONS/PROCLAMATIONS/INTRODUCTIONS**

A. Zonta Club of West Melbourne Proclamation

Mayor Rose will present a proclamation to Zonta Club of West Melbourne to recognize November 25 through December 10 as “16 Days of Activism for the Elimination of Violence Against Women.”

**12. PUBLIC HEARINGS**

A. Comprehensive Plan Map and Text Amendment and Rezoning for 57.31 Acre Portion of Property located West of I-95 and Southeast of St. Johns Heritage Parkway

Recommendation: Postpone the public hearing and second readings of Ordinance No. 2020-07 and Ordinance No. 2020-08 to the December 15, 2020 City Council meeting.

**13. PUBLIC FORUM**

Persons wishing to speak must fill out a Request to Speak form and hand it to the City Clerk. Comments will be limited to three (3) minutes per person. Public Forum will be limited to thirty (30) minutes.

**14. CONSENT AGENDA**

A. Receive the Annual Reports for the Charter Review Committee and Police Officers' Retirement Board. No appointments are needed.

B. Adopt Resolution No. 2020-30 approving the State of Florida Department of Transportation (“FDOT”) agreement for the maintenance of a certain State Road Right-of-Way, authorize the City Manager to execute the agreement on behalf of the City and authorize the City Manager to execute yearly renewals for a period not to exceed three years.

## 15. ACTION AGENDA

- A. Request Direction to Proceed with Annexation of a 23.27 Acre Property Located West of the I-95 overpass, west of Minton Road on Carriage Gate Drive

Recommendation: Proceed with the public hearings and staff evaluation of the annexation request along with the comprehensive plan map amendment and rezoning to allow a single family residential subdivision with an emphasis on early determination of Carriage Gate Drive traffic management solutions.

- B. Annual Report and Reappointments to the Board of Adjustment

Recommendation: Receive the annual report for the Board of Adjustment and make the following reappointments:

Name	Appointment/Reappointment	Term Ending
William H. Johnson	Reappointment	November 30, 2022
Robert Willmarth	Reappointment	November 30, 2022

- C. Annual Report and Reappointments to the Business Advisory Board

Recommendation: Receive the annual report for the Business Advisory Board and make the following reappointments:

Name	Appointment/Reappointment	Term Ending
Blaine Barton	Reappointment	November 16, 2021
Matthew Brothers	Reappointment	November 16, 2021
Brian DeGonzague	Reappointment	November 16, 2021
Allen Jean	Reappointment	November 16, 2021
Rusty H. Melle, II	Reappointment	November 16, 2021
Richard Naber	Reappointment	November 16, 2021
Ramses Rodriguez	Reappointment	November 16, 2021
David Rulli	Reappointment	November 16, 2021

- D. Annual Report and Reappointments to the Code Enforcement Board

Recommendation: Receive the annual report for the Code Enforcement Board and make the following reappointments:

Name	Appointment/Reappointment	Term Ending
Andrew Jones	Reappointment	November 30, 2023
Robert H. Luber	Reappointment	November 30, 2023

- E. Annual Report and Appointment to the Parks and Recreation Advisory Board

Recommendation: Receive the annual report for the Parks and Recreation Advisory Board and make an appointment from the applications on file.

F. Annual Report and Reappointments to the Planning and Zoning Board

Recommendation: Receive the annual report for the Planning and Zoning Board and make the following reappointments:

Name	Appointment/Reappointment	Term Ending
Paul Bernkopf	Reappointment	November 30, 2022
Chris Jaudon	Reappointment	November 30, 2022
Anna Kapnoula	Reappointment	November 30, 2022

G. Council Member Appointments to Various Boards and Committees

Recommendation: Council is asked to make appointments for representation by Council Members or City Officials to various boards and committees, as well as liaisons to other agencies and City advisory boards and committees.

**16. MANAGEMENT REPORTS**

A. City Attorney

Recommendation: City Attorney Richardson will report back to city council on golf carts/slow moving vehicles.

**17. CITY COUNCIL REPORTS \***

Council Member Daniel Batcheldor  
Council Member John Dittmore  
Council Member Pat Bentley  
Council Member Andrea Young  
Council Member Daniel McDow  
Council Member Stephen Phrampus  
Mayor Hal Rose

**18. ADJOURNMENT – TIME CERTAIN NOT LATER THAN 10:30 P.M.**

All persons wishing to be heard should appear in person at these hearings or send written comments to the City Clerk. All persons and parties are hereby advised that if they should decide to appeal any decision made by the City with respect to any matter considered at the public meeting or hearing described in this notice, they will need a record of the proceedings, and for such purpose, said person or party may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based (Chapter 286, Florida Statutes). In compliance with American with Disabilities Act (ADA), anyone who needs a special accommodation for this meeting should contact the City's ADA coordinator at 837-7774 at least 48 hours in advance of this meeting.

\* THERE ARE NO ATTACHMENTS OR BACKGROUND INFORMATION ON THESE ITEMS.

NOTICE REGARDING COMMUNICATIONS MEDIA TECHNOLOGY  
AND PUBLIC PARTICIPATION

NOTICE IS HEREBY GIVEN that the West Melbourne City Council will hold a regular meeting at 6:30 p.m., on Tuesday, November 24, 2020, to which all persons are invited. The meeting will be conducted in City Council Chambers at the Veterans Memorial Complex, 2285 Minton Road, West Melbourne, Florida 32904. The meeting will be broadcast live and on demand for members of the public to view on the City's YouTube channel, which may be reached via links on the City's website ([www.westmelbourne.org](http://www.westmelbourne.org)), or by entering the following address in your web browser: [https://www.youtube.com/channel/UC0rw9-ZqduSTcs6uBNU7\\_ag](https://www.youtube.com/channel/UC0rw9-ZqduSTcs6uBNU7_ag). Notes on viewing the live stream may be found on the page immediately following this notice.

PLEASE NOTE: Due to the ongoing COVID-19 emergency, some members of the City Council may participate in the meeting via communications media technology. A quorum of the City Council will be physically present in the City Council Chambers.

Pursuant to the United States Center for Disease Control social distancing guidelines, the City Council Chambers will be set up to insure six feet of physical separation between participants or protective shielding. Additional people will be accommodated respecting social distances in an adjacent overflow room in which the meeting will be broadcast live. Should members of the public seated in the overflow room wish to be heard, they will be invited into the City Council Chambers for the purpose of speaking at the appropriate time. Face coverings are required inside the City Council Chambers and all City facilities.

Anyone who wishes to provide public input without personally appearing at the meeting may do so by sending an email to [citycouncil@westmelbourne.org](mailto:citycouncil@westmelbourne.org). All emails must be received prior to 4:00 p.m. on Tuesday, November 24, 2020. All emails will be provided to the Mayor and each of the City Council Members. Should you wish to have your comment read aloud by City staff at the meeting, please indicate that in your email. The reading of public comments received by email will be limited to three (3) minutes.

You may also request to appear at the meeting by telephone. To do so, please contact the City Clerk, Cynthia Hanscom, at [chanscom@westmelbourne.org](mailto:chanscom@westmelbourne.org) or by telephone at (321) 837-7774. All requests to appear telephonically must be received prior to 4:00 p.m. on Tuesday, November 24, 2020. Provide your name, address, and a telephone number at which you may be reached during the meeting. You must indicate the specific agenda item on which you wish to be heard (for example, Item 11. Public Forum, if you wish to make a general public comment). You will be called at the number you provide during the public comment portion of the item on which you wish to speak. We will make only one attempt to call you. You are responsible for insuring that your telephone line is open, and that you answer the call when it is made. For best results, please follow the live broadcast of the meeting on the City's YouTube channel.

All persons and parties are hereby advised that if they should decide to appeal any decision made by the City with respect to any matter considered at the public meeting or hearing described in this notice, they will need a record of the proceedings, and for such purpose, said person or party may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based (Chapter 286, Florida Statutes). In compliance with the American with Disabilities Act (ADA), anyone who needs a special accommodation for this meeting should contact the City's ADA coordinator at 837-7774 at least 48 hours in advance of this meeting.

The live stream will be located in the first position, but will not appear until streaming has begun. The **Live Now** indicator helps to identify which item to select.

### Please Note

Creating a YouTube account and signing in is optional, but is not required.

The screenshot displays the YouTube channel for the City of West Melbourne. At the top, there is a search bar and a 'Sign in' button. The channel name 'City of West Melbourne' is prominently displayed with a 'Subscribe' button and a subscriber count of 17. Below this, the 'Uploads' section features four video thumbnails. The first thumbnail, 'City Council Meeting Live Stream', is highlighted with a red 'LIVE NOW' indicator. The other three thumbnails represent past regular city council meetings from February 21, 2017, February 7, 2017, and January 17, 2017. The page footer includes the YouTube logo, language and content location settings, and a 'Restricted Mode' toggle. Navigation links for 'About', 'Press', 'Copyright', 'Creators', 'Advertise', 'Developers', and '+YouTube' are also visible.