

MAYOR
Hal J. Rose

DEPUTY MAYOR
John Dittmore

COUNCIL MEMBERS
Daniel Batchelor
Pat Bentley
Adam Gaffney
Barbara A. Smith
Andrea Young



CITY HALL
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West Melbourne, FL 32904
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CITY COUNCIL REGULAR MEETING

AGENDA

For full agenda packet,
click this box

September 9, 2020, at 6:30 p.m.
City Council Chambers
and via Communications Media Technology*

*See notice regarding communications media technology and public participation
on page 5 of the Agenda.

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE AND MOMENT OF SILENT MEDITATION**
3. **ROLL CALL**
4. **PRESENTATIONS/PROCLAMATIONS/INTRODUCTIONS**

A. Introduction of New Employee

Building Official Tom Forbes will introduce Inspector III Bobby Coleman, who started with the City on August 21, 2020.

5. **PUBLIC HEARINGS**

A. Proposed FY 2020-2021 Millage Rate and Budget

Recommendation:

- 1) Approve a tentative fiscal year 2020-2021 millage rate of 2.5087 per thousand dollars of taxable value.
- 2) Approve the tentative 2020-2021 budget.
- 3) Set a public hearing for 6:30 p.m. on Thursday September 24, 2020, to consider final adoption of the 2020-2021 millage and budget.

B. Annual Stormwater Utility Budget and Assessment Roll

Recommendation: Adopt Resolution No. 2020-18 adopting the 2020-2021 stormwater fund budget and certifying the stormwater utility assessment as presented by Brevard County with no change in the annual stormwater utility fee methodology or rates.

C. Police Pension Plan Amendments

Recommendation: Hold a public hearing and approve on second reading Ordinance No. 2020-06 amending the Police Officers' Pension Plan to allow for collective trust investments and updating the Internal Revenue Code compliance section to recognize recent changes to the required minimum distribution age from 70½ to 72.

6. PUBLIC FORUM

Comments will be limited to three (3) minutes per person. Public Forum will be limited to thirty (30) minutes.

7. CONSENT AGENDA

- A. Approve the Regular City Council meeting minutes for Tuesday, August 11, 2020.
- B. Adopt Resolution No. 2020-19 accepting the dedication of water distribution system improvements for Housman Aluminum and Screening, and authorize the City Manager to sign the Bill of Sale.
- C. Authorize the City Manager to execute the professional engineering task order with Infrastructure Solution Services (ISS) for the Septic-to-Sewer Master Planning Study in the not-to-exceed amount of \$24,800.

8. ACTION AGENDA

A. Professional Engineering Task Order for the US 192 Watermain Crossing

Recommendation: Authorize the City Manager to execute the professional engineering task order with Chen Moore and Associates for the US 192 Watermain Crossing Project in the not-to-exceed amount of \$17,335.

B. Emergency Replacement Headworks Structure Influent Pipe and Valve

Recommendation: Award the contract to Danus Utilities in the amount of \$39,988 for the emergency replacement of RBWRF 24-inch headworks structure influent pipe and valve.

C. Award Bid for Landscape Maintenance of U.S. 192 Medians and Minton Road Medians and Swales

Recommendation: Award the contract to Jeffery Hogues Lawncare in the amount of \$25,155.00 for both roads the first year, and \$25,155.00 for both roads the second year.

D. Police Patrol Vehicle Replacement

Recommendation: Authorize the purchase of one (1) Ford Interceptor SUV pursuit rated vehicles and authorize the expenditures to outfit the vehicle with the necessary equipment.

E. Annual Review of the City Attorney's Performance

Recommendation: Review the summary results of the City Attorney's annual performance evaluation, and by motion, accept the summary results.

9. CITY COUNCIL REPORTS

Council Member Adam Gaffney
Deputy Mayor John Dittmore
Council Member Pat Bentley
Council Member Andrea Young
Council Member Barbara Smith
Council Member Daniel Batcheldor
Mayor Hal Rose

10. ADJOURNMENT – TIME CERTAIN NOT LATER THAN 10:30 P.M.

NOTICE REGARDING COMMUNICATIONS MEDIA TECHNOLOGY
AND PUBLIC PARTICIPATION

NOTICE IS HEREBY GIVEN that the West Melbourne City Council will hold a regular meeting at 6:30 p.m., on Wednesday, September 9, 2020, to which all persons are invited. The meeting will be conducted in City Council Chambers at the Veterans Memorial Complex, 2285 Minton Road, West Melbourne, Florida 32904, and by means of communications media technology. The meeting will be broadcast live and on demand for members of the public to view on the City's YouTube channel, which may be reached via links on the City's website (www.westmelbourne.org), or by entering the following address in your web browser: https://www.youtube.com/channel/UC0rw9-ZqduSTcs6uBNU7_ag. Notes on viewing the live stream may be found on the page immediately following this notice.

PLEASE NOTE: Pursuant to Governor DeSantis' Executive Order Number 20-69, issued on March 20, 2020, and section 120.54, Florida Statutes, local government bodies may utilize communications media technology, such as telephonic and video conferencing, for local government body meetings. In order to accommodate as many members of the public as possible, and in keeping with Centers for Disease Control social distancing guidelines, some members of the City Council will participate in the meeting via communications media technology.

Pursuant to the United States Center for Disease Control social distancing guidelines, the City Council Chambers will be set up to insure six feet of physical separation between participants. Additional people will be accommodated respecting social distances in an adjacent overflow room in which the meeting will be broadcast live. Should members of the public seated in the overflow room wish to be heard, they will be invited into the City Council Chambers for the purpose of speaking at the appropriate time.

Anyone who wishes to provide public input without personally appearing at the meeting may do so by sending an email to citycouncil@westmelbourne.org. All emails must be received prior to 4:00 p.m. on Wednesday, September 9, 2020. All emails will be provided to the Mayor and each of the City Council Members. Should you wish to have your comment read aloud by City staff at the meeting, please indicate that in your email. The reading of public comments received by email will be limited to three (3) minutes.

You may also request to appear at the meeting by telephone. To do so, please contact the City Clerk, Cynthia Hanscom, at chanscom@westmelbourne.org or by telephone at (321) 837-7774. All requests to appear telephonically must be received prior to 4:00 p.m. on Wednesday, September 9, 2020. Provide your name, address, and a telephone number at which you may be reached during the meeting. You must indicate the specific agenda item on which you wish to be heard (for example, Item 11. Public Forum, if you wish to make a general public comment). You will be called at the number you provide during the public comment portion of the item on which you wish to speak. We will make only one attempt to call you. You are responsible for insuring that your telephone line is open, and that you answer the call when it is made. For best results, please follow the live broadcast of the meeting on the City's YouTube channel.

All persons and parties are hereby advised that if they should decide to appeal any decision made by the City with respect to any matter considered at the public meeting or hearing described in this notice, they will need a record of the proceedings, and for such purpose, said person or party may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based (Chapter 286, Florida Statutes). In compliance with the American with Disabilities Act (ADA), anyone who needs a special accommodation for this meeting should contact the City's ADA coordinator at 837-7774 at least 48 hours in advance of this meeting.

The live stream will be located in the first position, but will not appear until streaming has begun. The **Live Now** indicator helps to identify which item to select.

Please Note

Creating a YouTube account and signing in is optional, but is not required.

The screenshot displays the YouTube channel for the City of West Melbourne. At the top, there is a search bar and a 'Sign in' button. The channel name 'City of West Melbourne' is prominently displayed with a 'Subscribe' button and a subscriber count of 17. Below this, the 'Uploads' section lists several videos. The first video, 'City Council Meeting Live Stream', is marked with a red 'LIVE NOW' indicator. The other videos are 'Regular City Council Meeting of February 21, 2017' (33 views, streamed 5 days ago), 'Regular City Council Meeting of February 7, 2017' (44 views, streamed 2 weeks ago), and 'Regular City Council Meeting of January 17, 2017' (55 views, streamed 1 month ago). The page footer includes the YouTube logo, language settings (English), content location (United States), restricted mode (Off), and links for history and help.