

MAYOR
Hal J. Rose

DEPUTY MAYOR
John Dittmore

COUNCIL MEMBERS
Daniel Batcheldor
Pat Bentley
Daniel McDow
Stephen Phrampus
Andrea Young



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CITY COUNCIL REGULAR MEETING

MINUTES

November 2, 2021

1. CALL TO ORDER

Mayor Rose called the meeting to order at 6:30 p.m.

2. PLEDGE OF ALLEGIANCE AND MOMENT OF SILENT MEDITATION

Mayor Rose led the Pledge of Allegiance followed by a moment of silence.

3. ROLL CALL

Attending: Mayor Hal Rose, Deputy Mayor John Dittmore, and Council Members Pat Bentley, Andrea Young, Daniel Batcheldor, and Daniel McDow.

Absent: Council Member Phrampus.

Also present: City Manager Scott Morgan, City Attorney Morris Richardson, Assistant City Manager Tom Bradford, Assistant City Manager Tim Rhode, Finance Director Margi Starkey, Building Official Tom Forbes, Police Chief Rick Wiley, Deputy Chief Rich Cordeau, Parks and Recreation Director Rich Boprey, Jacobs Maintenance Manager Sherman Huffman, Systems Administrator Christian Arsenault, City Clerk Cynthia Hanscom, Assistant City Clerk Eric Popham, and members of the public.

Council Member McDow moved to excuse Council Member Phrampus. Mayor Rose seconded the motion, which passed 6-0.

4. PRESENTATIONS/PROCLAMATIONS/INTRODUCTIONS

Proclamation. Mayor Rose presented a proclamation to Stuart Smith, Chair of the Florida Association of Veteran Owned Businesses, recognizing the week of November 1 through 5, 2021, as Veterans Small Business Week.

Introduction of New Employee. Building Official Tom Forbes introduced Fire Code Inspector Carl Weaver, who started with the City on October 18, 2021.

5. PUBLIC FORUM

There were no comments from the public.

6. CONSENT AGENDA

Deputy Mayor Dittmore moved to approve the following consent agenda. Council Member Young seconded the motion, which passed 6-0.

- Regular City Council meeting minutes for Tuesday, October 19, 2021.
- Receive and file the fiscal year 2020-2021 administrative expense report and the fiscal year 2021-2022 administrative expense budget for the West Melbourne Police Officers' Retirement Plan.
- Appoint Officer William Paz to serve as the fifth member of the Police Officers' Retirement Board of Trustees for the remainder of an unexpired term ending November 19, 2022.

7. ACTION AGENDA

Reverse Osmosis Water Plant Site. Assistant City Manager Rhode presented Resolution No. 2021-34 authorizing the City Manager to enter into an agreement in the amount of \$129,478.80 with Loren Jock Trucking to use fill from the adjoining stormwater pond construction project to provide preliminary grading for the future water plant to be located at 500 Park Hill Boulevard. In order to pay for the project, a budget amendment would be needed.

Assistant City Manager Rhode provided a synopsis of the project and discussed the favorable conditions for utilizing Loren Jock Trucking; as well as covering the environmental considerations taken by the City.

Deputy Mayor Dittmore moved to adopt Resolution No. 2021-34 authorizing the expenditure of \$129,478.80 and to amend the 2021-2022 budget as presented. Motion was seconded by Council Member Young, and motion passed 6-0.

Splash Pad Resurfacing and New Shade Structure. Parks and Recreation Director Boprey gave an overview of the companies and bids received for the splash pad resurfacing and shade structure. He reviewed the low bidder received from Bliss Products & Services and discussed the benefits of using this company versus the other bids. Parks and Recreation Director addressed questions related to warranty and colors of materials, and removal of waste materials related to the project. He also

brought up training for Parks & Recreation employees related to the removal and replacement of the canopy in the event of severe weather.

Deputy Mayor Dittmore moved to approve the expenditure in the amount of \$151,355 to Bliss Products & Services for resurfacing of the splash pad floor and construction of a canopy shade. Motion was seconded by Mayor Rose. Motion passed 6-0.

City Council Member Use of City Vehicles for City Business Purposes. City Manager Morgan presented several proposals for travel and use of City vehicles for Council Members. He reminded Council that this item was requested at the previous meeting. The options presented were:

- Council Members would not have access to City vehicles for use on City business;
- Continue the current practice where Council Members have the option to use if they like and would be eligible for reimbursement for out-of-county travel but not for in-county travel;
- Council Members would have a vehicle available and could be eligible for reimbursement for both in- and out-of-county travel.

Deputy Mayor Dittmore asked about the current policy for other City employees and if any precedent exists for a Council Member being reimbursed for a rental vehicle. City Attorney Richardson stated there is no such option available. City Manager Morgan stated that there is a rental vehicle policy for out-of-state travel but it is something which is very rarely used.

Council Member Bentley moved to adopt a policy to prohibit Council Members from using City vehicles for out-of-county travel and to allow mileage reimbursement for Council Members' use of their own personal vehicle at the GSA/IRS rate when a City vehicle is unavailable for out-of-county travel. For in-county travel, Council is permitted to use City vehicles or can select to be reimbursed at the GSA/IRS rate designated for use of privately-owned vehicles when a City vehicle is available. The motion was seconded by Mayor Rose. Motion passed with a vote of 5-1, with Deputy Mayor Dittmore opposed.

8. MANAGEMENT REPORTS

Police Department Third Quarter 2021 Report was presented by Deputy Chief Cordeau.

9. CITY COUNCIL REPORTS

Deputy Mayor Dittmore had no report.

Council Member Bentley reported he attended the Reflections of Love ceremony recently and found it interesting. He also attended the Quarterly Police Pension Board

meeting and stated they lowered the assumption rate going forward to be more in line with expectations going forward.

Council Member Young recognized City Attorney Richardson for handling the Hometown Heroes banner program. She reported she attended the MPOAC meeting in Orlando. She talked about the upcoming 2022 Legislative Update and reminded Council Members to look at those updates as some could be important to the City.

Council Member McDow reported he attended the Reflections of Love ceremony in addition to meetings for the West Melbourne Business Association and the Brevard Working Group for Sustainability. He also attended the two-day session for Low Impact Development in Orlando, as well as the Trolley launch at Cannova Park and the Honor Flight luncheon.

Council Member Batcheldor had no report.

Mayor Rose reported attending the St. Francis Reflections of Love ceremony and also the ribbon cutting of Sprengergarten located on Eber Boulevard. Mayor Rose reported on the "Stomp Out Bullying" walk from the Police Department to Central Middle School with 300 students. Mayor Rose announced the West Melbourne Business Association would be meeting on November 10 and the Honor Flight would be leaving for Washington D.C. on November 8, 2021.

10. ADJOURNMENT

There being no further business, the meeting adjourned at 9:02 p.m.