



City of West Melbourne  
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West Melbourne, FL 32904  
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(321) 952-9542 Fax

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### CHANGE OF CONTRACTOR REQUEST

Building Permit Number: \_\_\_\_\_

Site Address:

\_\_\_\_\_

Requirements:

- Completed Application for Building Permit (signed and notarized by the qualifier). If owner is acting as contractor, the owner must sign application and submit Owner/Builder Application for Contractor Exemption.
- Subcontractor Authorization for each named subcontractor, if applicable.
- One copy of recorded Notice of Commencement (NOC).

As the property owner, I attest, by my signature on this form that I have notified the current contractor that he or she has been discharged from this job.

\_\_\_\_\_  
Signature of Owner

\_\_\_\_\_  
Date

Subscribed and sworn to before me, by \_\_\_\_ physical presence or \_\_\_\_ online notarization, this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, personally appeared \_\_\_\_\_, who is personally known to me or produced \_\_\_\_\_ as identification, and who did/did not take an oath.

\_\_\_\_\_  
Notary Public Signature

Seal