

MAYOR  
Hal J. Rose

DEPUTY MAYOR  
John Dittmore

COUNCIL MEMBERS  
Daniel Batchelder  
Pat Bentley  
Adam Gaffney  
Barbara A. Smith  
Andrea Young



CITY HALL  
2240 Minton Road  
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www.westmelbourne.org

To: Mayor Rose, Members of the City Council,  
Department Heads and Subscribers

From: Scott Morgan, City Manager

A handwritten signature in blue ink that reads "Scott Morgan".

Date: January 24, 2020

Subject: Friday Memo

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### Introduction

This Friday Memo is for the week of January 21 through January 24. Anyone wanting to be added to the distribution list may contact Tammy Neal at 837-7771 or [tneal@westmelbourne.org](mailto:tneal@westmelbourne.org). As always, if there are any questions or comments on items described in this memo, or on any other City matter, please call.

### Public Works Projects Status Meeting

On Tuesday morning, Deputy City Manager Keith Mills and I met with our project engineers from ISS to review the status of the various public works projects under development and to plan the next month's work of actions towards achievement of the various project milestones.

### Meeting with Parks & Recreation Advisory Board Member

Over the past couple of months, I have been meeting with various members of the City's Parks & Recreation Advisory Board to share thoughts, and on Wednesday I met with Board Member Daniel McDow. I will be attending the Advisory Board meeting in March to insure good communication with the full Board.

### Minton Road Corridor Study

On Thursday, staff met with Space Coast Transportation Planning Organization staff and their project engineering consultants from Kittelson to provide technical feedback on the current study status. The next major milestone will be a public meeting this summer for soliciting public input on the study to that point. The study is currently scheduled to be completed in spring 2021.

### Quarterly Police Pension Board Meeting

Next Wednesday morning is the next regular quarterly meeting of the Police Pension Board. Board meetings are held in the second floor conference room of City Hall and start at 9:00 a.m. Included on the agenda for Wednesday is the Board's receipt of the annual actuarial valuation of the plan, which will be as of the October 1, 2019, valuation date. Among other things, this valuation will determine the City's required minimum contribution to the trust fund in fiscal year 2020-2021.

Friday Memo  
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Attachments: 1. January and February Monthly Calendars.  
2. Six Month City Council Agenda Planning Calendar.  
3. Departmental Friday Memos.

# January 2020

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1  New Year's Day Offices Closed	2	3	4
5	6	7	8  11:15 Greater Palm Bay Chamber of Commerce  11:30 West Melbourne Business Assoc  6:00 Parks & Rec Advisory Bd	9  7:00 a.m. Melbourne Regional Chamber Business Breakfast  6:30 Charter Review Committee	10	11
12	13  7:00 Space Coast League of Cities Dinner	14  6:30 Planning & Zoning Bd - cancelled	15	16  5:30 Code Enf Bd	17	18
19	20  Martin Luther King Jr Day Offices Closed	21  6:30 City Council	22	23  7:00 Bd of Adjustment - cancelled	24  5:00 Food Truck Friday	25
26	27	28	29  9:00 Police Officers Retirement Bd	30	31	

February 2020						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	3 7:00 Space Coast League of Cities Dinner	4 6:30 City Council	5 11:15 Greater Palm Bay Chamber of Commerce	6 7:00 a.m. Melbourne Regional Chamber Business Breakfast	7	8
9	10	11	12 11:30 West Melbourne Business Assoc  6:30 Planning & Zoning Bd	13 6:30 Charter Review Committee	14	15
16	17 <b>President's Day Offices Closed</b>	18 6:30 City Council	19	20 5:30 Code Enf Bd	21 5:00 Food Truck Friday	22
23	24 6:30 Business Adv Bd	25	26	27 7:00 Bd of Adjustment	28	29

Council Date	Presentations/Workshops/Ceremonies/Public Hearings	Consent/Action Items/Management Reports
4-Feb Regular Meeting 6:30 p.m.	Presentation - ABC Volunteer of the Year (Mayor Rose)  Public Hearing - Vacation of Water Easement at Coastal Commerce Center (Morris)	Resolution Allocating Transportation Impact Fees for Roadway Improvement Projects and Amending 2019-2020 Capital Improvement Project Budget (Scott) (action)  Approval of Engineering Task Order with Bowman Engineering for Warrant Study and Design of New Traffic Signal at Hollywood Boulevard and Imagine Way (Keith ) (action)  Resolution Adding a Building Inspector Position in the Building Department and Amending the 2019-2020 Building Department Budget (Kimberly) (action)  Accept the Dedication and Bill of Sale for Final Phase Sawgrass Lakes Water and Sewer Improvements (Morris) (consent)  First Quarter 2019-2020 Budget Status Report (Margi) (consent)  Approve the First Amendment to the Restated Interlocal Agreement for Creation of the Transportation Planning Organization (Scott) (consent)
18-Feb Regular Meeting 6:30 p.m.	Proclamation - March as Irish-American Heritage Month (Cynthia)	Reappointment of Pat Bentley and/or Scott Morgan or Appointment Otherwise of One or Two City Residents to West Melbourne Police Officers Pension Board of Trustees for Four Year Terms (Cynthia) (action)  Purchase of Budgeted Vehicles for Building Department (Tom) (action)  Approval of Engineering Task Order with DRMP for Design of Additional Eastbound Lane on Norfolk Parkway Approaching Minton Road (Keith ) (action)  Fiscal Year 2018-2019 Comprehensive Annual Financial Report (Margi) (action)
3-Mar CRA Meeting 6:00 p.m.		CRA Annual Report (Christy) (CRA)
3-Mar Regular Meeting 6:30 p.m.	Proclamation - April as Water Conservation Month (Cynthia)  Public Hearing - First Reading of Food Truck Ordinance (Christy)	Council Receipt of Annual CRA Report (Christy) (consent)  Selection of Banking Institution for Servicing City Accounts (Margi) (action)  Award of Bid - Veterans Memorial Complex Irrigation and Landscaping Project (Keith) (action)  Award of Construction Bid - Expansion and Remodel of Office and Reroof of Park Maintenance Building at West Melbourne Community Park (Keith) (action)  Acceptance of the Fell Road Right-of-Way Between Max K. Rodes Park and the Minton Road Right-of-Way from Brevard County (Scott) (action)  Modification of Interlocal Agreement with Brevard County for Energy Cost Sharing of Proposed New FP&L Street Lighting Along the West Side of Minton Road from Henry to Just South of Flanagan (Scott) (action)  Extension of Interlocal Agreement with Brevard County for Installation and Maintenance of SCAT Bus Shelters (Scott) (consent)

Six Month City Council Agenda Planning Calendar

Council Date	Presentations/Workshops/Ceremonies/Public Hearings	Consent/Action Items/Management Reports
17-Mar	No Council Meeting - Presidential Preference Primary Election	
7-Apr Workshop 5:30 p.m.	Workshop - Annual Update of City Council's Near-Term Strategic Objectives for Fiscal Year 2020-2021 Budget Development (Scott)	
7-Apr Regular Meeting 6:30 p.m.	Public Hearing - Possible Vacation of Entirety of Espanola Way West of Carolina Street Should Property Not Be Needed for Possible City Well Site or Partial Vacation Reserving Easement for Needed City Well Site (Christy)	Award of Construction Bid - Extension of Heritage Oaks and Doherty (Keith) (action)
	Public Hearing - Second Reading of Food Truck Ordinance (Christy)	Award of Construction Bid - M-1 Canal Water Main (Keith) (action)
21-Apr Regular Meeting 6:30 p.m.		Quarterly Statistical Report for Police Department (Rick) (mgmt reports)
		Second Quarter 2019-2020 Budget Status Report (Margi) (consent)
5-May Workshop 5:30 p.m.	Workshop - Strategic Objectives Refinement, Draft 2020-2021 Revenue Budget, Five Year Vehicle Replacement Plan Update, and Five Year Street Maintenance Plan Update (Scott)	Award of Construction Bid - Renovation of Clements Wood Park Restroom (Keith) (action)
5-May Regular Meeting 6:30 p.m.		
19-May CRA Meeting 6:00 p.m.		Preliminary 2020-2021 CRA Budget (Scott) (CRA)
19-May Regular Meeting 6:30 p.m.		
2-Jun Workshop 5:30 p.m.	Workshop - Proposed Fiscal Year 2020-2021 Capital Improvement Projects (Scott)	
2-Jun Regular Meeting 6:30 p.m.		
16-Jun Workshop 5:30 p.m.	Workshop - Draft 2020-2021 Operating Budget (Scott)	
16-Jun Regular Meeting 6:30 p.m.		

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To: Mayor Rose and Members of the City Council  
Through: Scott Morgan, City Manager  
From: Morris Richardson, City Attorney **MR**  
Date: January 24, 2020  
Subject: Friday Memo

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The Legal Department Friday Memo provides news and information on legal issues affecting the City. If you have any questions regarding this report, please contact me.

### **SOLICITORS, PEDDLERS, AND CANVASSERS**

Chapter 46 of the City Code regulates the permitting and activities of solicitors, peddlers, and canvassers within the City of West Melbourne.

#### **Definitions**

*Canvasser* means any person traveling either by foot, vehicle, or other conveyance, from place to place, in order to solicit opinions for a survey or solicit political support.

*Charitable organization* means any organization defined as a charitable organization under F.S. ch. 496.

*Charitable solicitor* means any person, whether a resident of the city or not, traveling either by foot, wagon, automobile, motor truck or any other type of conveyance, from place to place, from house to house, or from street to street, requesting, receiving, or attempting to request or receive contribution of good, money, services or any other thing of value on behalf of a charitable organization. The term charitable solicitor shall include but is not limited to a local post, camp, chapter, or similarly designated element or a county unit of such elements of a bona-fide veterans organization which issues charters to such local elements throughout the state; a bona-fide organization of volunteer firefighters; a bona-fide ambulance association or bona-fide rescue squad, association or a bona-fide auxiliary or affiliate of any such organization, provided all its fundraising activities are carried on by members of such organization or an affiliate thereof and such members receive no compensation directly or indirectly therefore; any nonprofit community club, civic club, garden club, women's club or other similar civic group organized and in existence for more than two years, with no capital stock or salaried executive employees, officers, members or agents; with at least 25 members; with annual dues collected of not less than \$5.00 per member in which all the funds collected, less reasonable expenses, are disbursed pursuant to the directions of the membership or the board of directors; and with the membership being furnished at least one written report each year by the directors as to its charitable activities.

*Peddler* means any person who, during the course of selling, travels by foot, vehicle or any other type of conveyance from place to place, carrying or transporting goods, wares or merchandise, offering and exposing the same for sale or making sales and delivering chapters purchased. Any person, who solicits orders and as a separate transaction, makes deliveries to purchasers as part of a scheme or design to evade the provisions of this chapter, shall be deemed a peddler, and such activity shall be prohibited within the city. Charitable organizations and charitable solicitors shall not be considered peddlers for the purpose of Chapter 46.

*Solicitor* means any person or group of persons traveling either by foot, vehicle or other conveyance, from place to place, taking or attempting to take orders for the sale of goods, wares and merchandise or personal property of any nature whatsoever, for future delivery, or for services to be furnished or performed in the future, whether or not the person has, carries or exposes for sale a sample of the subject of the sale, or whether he/she is collecting advance payments on the sales or not; and any person who, for himself/herself, or for another person, hires, leases, uses or occupies any building, structure, car, room, shop or any other place within the city, for the sole purpose of exhibiting samples and taking orders for future delivery. Charitable organizations and charitable solicitors shall not be considered solicitors for the purpose of Chapter 46.

### **Permit Required**

Pursuant to Chapter 46 of the City Code, it is unlawful for any solicitor, peddler, or canvasser, other than a canvasser performing a political activity, to engage in such business in West Melbourne without first obtaining a permit. A permittee must wear a badge on the front of his or her outer garment in such a way as to be conspicuous during the time such person is engaged in soliciting. The badge bears the name and a photo of the person to whom the permit is issued.



### **Regulations**

The following restrictions and requirements apply to solicitors, peddlers, and canvassers:

1. They may not operate in areas where a notice stating "No Solicitors" or "No Solicitation" is posted in plain view. This includes any property governed by a homeowner association, condominium association, or other type of resident's association where such posting exists at the entrance of such property.



2. They may not enter upon any private premises without permission or invitation from the occupant or homeowner.
3. They may only operate in a residential area between the hours of 9:00 a.m. and 6:00 p.m., and in a commercial area during the hours a business is open.
4. They may only operate in a commercial area when the property owner has given permission. The operation must be of a temporary nature.
5. They may not operate in areas where their activities would materially obstruct, impede, or interfere with the free flow of pedestrian or vehicular traffic.
6. No more than two solicitors, peddlers, or canvassers shall contact any one member of the public at any one time.
7. They shall not persist in their activities after the request has been declined, and they will immediately and peaceably depart from the premises when requested to do so by the occupant.
8. They shall not harass persons by demanding, threatening, or intimidating conduct.
9. They shall not perform any solicitation activities within a public street or right-of-way, and shall not make any sale or offer anything for sale within any public street or right-of-way.

### **Exceptions**

Charitable organizations and charitable solicitors are not considered solicitors or peddlers for purposes of the City Code, and are not required to obtain a permit. They are, however, prohibited from engaging in solicitation or peddling activities within public streets or rights-of-way.

Canvassers performing a political activity are not required to obtain a permit. However, they must comply with reasonable time, place, and manner restrictions imposed by the owners of public or quasi-public property when canvassing at such locations.

For more information on the City's regulations regarding solicitors, peddlers, and canvassers, you can view Chapter 46 of the City Code online at: [https://library.municode.com/fl/west\\_melbourne/codes/code\\_of\\_ordinances](https://library.municode.com/fl/west_melbourne/codes/code_of_ordinances)

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To: Scott Morgan, City Manager

From: Thomas Forbes, Building Official

Date: January 24, 2020

Friday Memo / Building Department

Weekly activity summary for the Building Department

**Building:**

There was 1 building permit issued for a new single family residence and a total of 50 permits issued this period.

**Commercial Project Update:**

The following commercial projects have had permits issued and are in various stages of construction:

- Promise in Brevard Bakery & Café, 3000 Minton Road (West Melbourne Community Park), 7,100 sq. ft. new construction.
- West Melbourne Police Station, 2290 Minton Road, 9,489 sq. ft. addition. (Addition completed, remodel is in progress)
- Apollo Surgery Center, 375 W. New Haven Avenue, 9,150 sq. ft. (second floor), tenant build out.
- Aventine Apartments, 4515 Durham Drive, 379,594 sq. ft. new construction.
- Pineapple Daycare, 4125 Minton Road, 12,614 sq. ft. new construction.
- The Springs at Hibiscus, 288 unit apartment complex, 12 apartment buildings, clubhouse and ancillary buildings, total square footage 338,952.
- Carlton of West Melbourne, Hollywood Boulevard, 15-3 story apartment buildings, clubhouse and ancillary structures.
- Housman Aluminum, 7724 Matrix Way, 6,000 sq. ft. office/warehouse, new construction. (temporary C.O. issued)
- The Oasis at West Melbourne Apartments, John Rodes Boulevard, 10-3 story apartment buildings, clubhouse and ancillary structures.
- Sprengergarten, 2825 Eber Road, new construction of a 5,624 sq. ft. events building and a 6,000 sq. ft. maintenance building.
- B & M Property Holdings, LLC, 7600 Technology Drive, 22,500 sq. ft. warehouse.
- Publix, 2261 W. New Haven Avenue, interior renovation.
- YourLife of West Melbourne, NE corner of Minton Road and Heritage Oaks Boulevard, 60,000 sq. ft. new construction.

- Extended Stay America, 4450 Hollywood Boulevard, 53,857 sq. ft. hotel, new construction.
- Shannon Plaza, 149 Shannon Avenue, 8,908 sq. ft. new construction.
- FP&L storm shelter, 9001 Ellis Road, 1,056 sq. ft. new construction.
- IHOP, 855 Palm Bay Road, 4,974 sq. ft. interior build-out of new restaurant.
- Crunch Fitness, 1275 W. New Haven Avenue (old Toys-R-Us), 45,000 sq. ft. interior renovation.

Building Inspections conducted from 01/20/20 to 01/24/20 totaled 248

New Permit applications received from 01/20/20 to 01/24/20 totaled 63

- 2 new single family residence permits.

**Status of Commercial projects submitted for review:**

- City of West Melbourne Maintenance building addition, permits ready to issue.
- Audi Display Tower, 2260 Coastal Lane, 403 sq. ft., 3 story structure, permit ready to issue pending approved site plan.
- Extended Stay America, Coastal Commerce Center, 53,857 sq. ft. 4 story hotel, revised plans submitted.
- Design of the Times (florist shop), 2394 Minton Road, 3,959 sq. ft. new construction, review complete, awaiting revised plans.
- Hammond's Kitchen, 7705 Matrix Way, 9,000 sq. ft. new construction, review complete, awaiting revised plans.
- Palm Crossings Plaza, 145 Palm Bay Road, 2,133 sq. ft. new construction, review complete, permits ready to issue.
- Tru Hotel by Hilton, W. New Haven Avenue, 45,611 sq. ft. new construction, review underway.
- RaceTrac, 465 S. Wickham Road, 5,411 sq. ft. new construction, plans submitted, review underway.
- Kracken Guard Technologies, 7755 Ellis Road, 13,500 sq. ft. interior build-out, review underway.
- Apsey Holdings, 99 Sunset Drive, 2,400 sq. ft. warehouse, plans submitted.

**Code Enforcement:**

The next Code Enforcement Board meeting will be February 20, 2020 at 5:30 p.m.

There were a total of 33 illegal signs removed from the right of way during the past week.

There were a total of 4 new code enforcement cases opened this week; additionally 2 existing cases were closed this past week in compliance.

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kgale@westmelbourne.org

**TO:** Scott Morgan, City Manager  
**FROM:** Kimberly Gale, Human Resources Director  
**DATE:** January 24, 2020  
**RE:** Friday Memo

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The Human Resources Department Friday Memo is intended to provide information and updates on related items that affect the City. If you have any questions regarding this information, please contact me.

### **Recruitment**

**Public Works:** The Maintenance Worker position posting closed on January 17, 2020. Applications are currently under review, and interview selections will be made in the coming weeks.

**Police Department:** The Records Technician position posting is scheduled to close this evening. To date, we have received over 200 applications for this position.

The School Crossing Guard position posting remains open until February 1, 2020.

To date, three (3) Police Officer candidates have received conditional offers of employment with start dates to be determined. Recruitment will remain continuous for both the Police Officer and School Resource Officer positions, as two (2) vacancies remain.

### **Mayors' Fitness Challenge**

Team West Melbourne now has 117 participants in the 2020 Mayors' Fitness Challenge! Registration remains open for anyone who wishes to join our team. The challenge begins February 1, 2020. Register at: [www.uwbrevard.org](http://www.uwbrevard.org)

Anyone who wishes to join me in the Great Weight-off portion of the Challenge must weigh in at a designated Health First location before January 31, 2020. Designated weigh-in locations are detailed on the attached flyer.

### **Walk with the Mayor**

Our fourth annual Walk with the Mayor event is scheduled for 9 a.m. on Saturday, February 15, 2020 at West Melbourne Community Park. This 2.40 mile walk can be completed at your own pace, with refreshments and raffle prizes provided at conclusion.



# Health First Mayors' Fitness Challenge

## Great Weight-off Final Weigh-in

To weigh-in for the Great Weight-off competition, go to any of the weigh-in locations during the times and dates listed.

**You must be registered as a participant in the Mayors' Fitness Challenge to be eligible to win the Great Weight-off. Please bring your ID.**

If you have any questions, please call the United Way at 321.631.2740 or go to [uwbrevard.org](http://uwbrevard.org)



## Weigh-in Locations

### Health First Pro-Health & Fitness Centers

**Monday, January 20 to  
Friday, January 31**  
Monday–Thursday, 5 a.m. to  
10 p.m.; Friday, 5 a.m. to 9 p.m.;  
Saturday & Sunday, 8 a.m. to 5 p.m.

#### Melbourne

611 E. Sheridan Road  
Melbourne, FL 32901

#### Merritt Island

255 Borman Drive  
Merritt Island, FL 32953

#### Viera

8705 N. Wickham Road  
Melbourne, FL 32940

### Health First Diagnostic Center

**Monday, January 20 to  
Friday, January 31**  
Monday–Friday, 8 a.m. to 7 p.m.

#### Titusville

603 N. Washington Ave.  
Titusville, FL 32796

### Health First NewFit

**Monday, January 20 & 27**  
8:30 to 11 a.m.

**Tuesday, January 21 & 28**  
8:30 a.m. to 4 p.m.

**Thursday, January 23 & 30**  
8:30 a.m. to 4 p.m.

**Friday, January 31 &  
February 7 – 1 to 4 p.m.**

#### Palm Bay

Peter Walker, MD  
1421 Malabar Road, Suite 220  
Palm Bay, FL 32907

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CITY COUN



Planning & Economic Development Dept.  
Christy Fischer, Planning Director  
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## UPDATE

TO: Scott Morgan, City Manager

PREPARED BY: Christy Fischer, Planning Director 

DATE: January 24, 2020

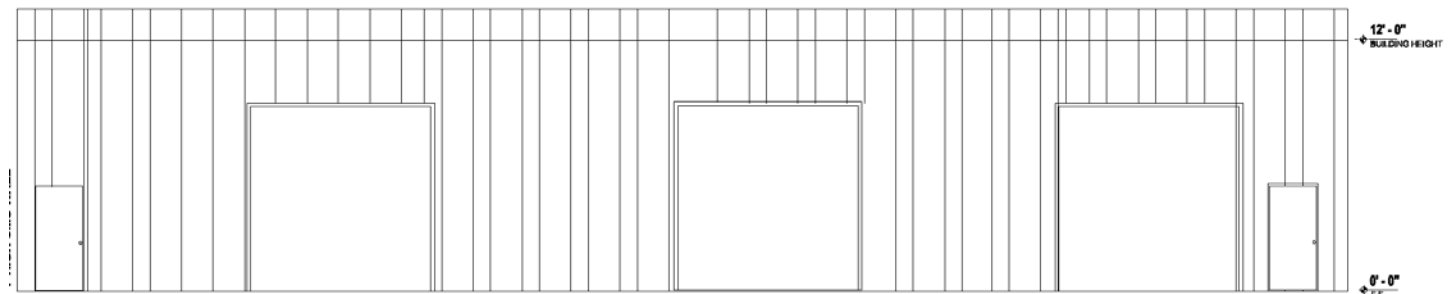
SUBJECT: Planning Department Update

*Sams Liquefied Petroleum service* – The applicant for Sams LP Gas service will be submitting new documentation to the City with a change in their concept plan to reflect their current proposal to allow customers to fill their personal tanks, in addition to having the off-site delivery of the LP gas near 9075 Ellis Road. We have cancelled the January 23<sup>rd</sup> meeting since the City needs to get the applicant's revised application and concept plan. The City plans to advertise and send out mailed notices to residents for a February 27<sup>th</sup> Board of Adjustment meeting. The Planning Department can be contacted directly with any questions at 321-837-7778.






*9175 Ellis Road* – This property to the west of the USSI facility is under construction for a 18,450 square foot warehouse near Ellis Road and the retention pond to the rear of the site. Trees have been cleared and construction is under way.

*Minton Road 4-lanes or 6-lanes study* – The Space Coast Transportation Planning Organization is studying whether Minton Road should be 6-laned as called for in the 2045 Long Range Transportation Report at a cost of over \$24 million which the County does not have, or if other improvements can be made instead to accommodate the traffic needs of the future. A copy of one of the study's tasks is attached.

*99 Sunset Drive* – There was a house on the west side of Sunset Drive, addressed as 99 Sunset Drive, near Park Hill Boulevard. The house was old and was demolished and in its place, the property owner has proposed a 2400 square foot warehouse building for industrial and commercial uses.



## MULTI-MODAL ISSUES AND OPPORTUNITIES

-  Pedestrian mobility emphasis at 10 signalized study intersections
-  Transit stop enhancements
  - SB Route 20 Stops
  - NB Route 25 stop just south of Milwaukee Avenue
-  Corridor wide pedestrian facility enhancements
-  Corridor wide bicycle facility enhancements
-  Coordinate improvements with planned Town Center and Village Center

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*Springs at Hibiscus Crossing* – The 288-unit apartment complex is under construction and the clubhouse will soon be open for initial leasing of the residential units. This is a photograph of the clubhouse. There are currently three multi-family complexes under construction in the city limits, the Springs at Hibiscus Crossing, the Oasis apartments, and the Carlton apartments. These three complexes will add an inventory of 986 apartments to the City's existing inventory of 2,247 apartments and condominiums.



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Public Works Facility  
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www.westmelbourne.org

To: Scott Morgan, City Manager  
From: Mark Piccirillo, Director of Public Works  
Date: January 24, 2020  
Subject: This Week in Public Works

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On Thursday, I attended the Minton Road Feasibility Study Technical Committee Meeting #2 hosted by the Space Coast Transportation Planning Organization (TPO), Kittelson & Associates, and Consor Engineering. This informational meeting, held at the Veterans Memorial Complex, was on the progress of different alternatives being considered for the Minton Road corridor.

The Public Works Streets and Drainage Department worked with Atlantic Pavement Marking, Inc. who is installing the new crosswalk pavement markings on Imagine Way, which is the first step in implementing the new school zone for Imagine School. These new school zone standard crosswalks have been installed at the intersection of Imagine Way and Litchfield Drive.



The Public Works Water Department completed 273 work orders this week, responded and repaired two water service line leaks – one on Alligator Flag Circle in the Sawgrass subdivision, and the second located on Potenza Drive. They located and spot dug for verification of one of the City's 12-inch water mains that runs along Canal-63 of the Melbourne-Tillman Canal. This verification was done in conjunction with the City of Melbourne, who also has a water main located on this canal.





Crews verified and spot dug the 18-inch water main that runs along the C-1 canal with the engineer for the upcoming extension of the Doherty Drive project.



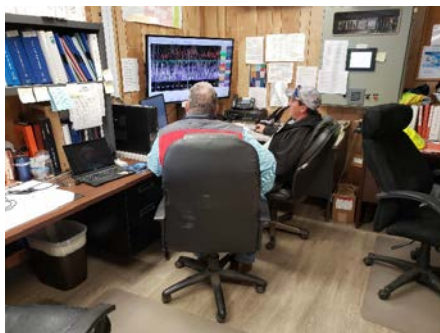
On Friday morning, the Public Works Water Department conducted its annual Ethics training. This is the first of a series of three training courses required by the City.



The Public Works Water Department on-call Water Distribution Workers will be starting a new one week on-call, after hours rotation that goes into effect today. The previous rotation was a two week on-call rotation. The new rotations will start each Friday and will end on the following Thursday. With this new rotation, a year schedule has been planned out for the employees to note their weeks' on rotation and schedule their time off.

The Sewer Department Jacobs completed 165 work orders and 14 sewer inspections this week. Jacobs regional support staff has had members onsite over the past two weeks completing their conditional assessment of the plant. A total of 1,648 City assets throughout the sewer collection system and plant site were processed.

Jacobs regional support staff reviewed the Plant operations for computer program upgrades and sustainability projects.



They responded to the Greenwood lift station for an alarm to find the #2 pump had failed. The pump was removed, and replaced with a new pump and service was restored to the lift station.

